



# ENVIRONMENTAL IMPACT Policy & Procedure

<b>QA REFERENCE</b>	M't P&P No 05
<b>INTRODUCED</b>	21 <sup>st</sup> August 2012
<b>LAST REVIEWED</b>	13 <sup>th</sup> October 2020
<b>NEXT REVIEWED</b>	13 <sup>th</sup> October 2023
<b>RESPONSIBILITY</b>	The Manager Performance and Risk is responsible for the review and currency of this policy and associated procedures.
<b>APPROVED</b>	Approved by the Chief Executive Officer on 13 <sup>th</sup> October 2020.  This policy and procedure is valid from the date of introduction and remains in force, as amended from time to time, until such time as formally revoked by resolution at a meeting of the Operational Leadership Group.
<b>ENDORSED</b>	Endorsed by the Operational Leadership Group on 13 <sup>th</sup> October 2020.
<b>REFERENCES</b>	
<b>Related Legislative Acts and other sources of Authority</b>	<ul style="list-style-type: none"> <li>• Community Services Act 1987</li> <li>• Housing Act 1983 (Vic) Part VIIIA – Social Housing</li> <li>• Disability Act 2006 (Vic)</li> <li>• Occupational Health and Safety Act 2004</li> </ul>
<b>Related Standards, Guidelines and other References</b>	<ul style="list-style-type: none"> <li>• Human Services Standards</li> <li>• Work Health and Safety Standards</li> </ul>
<b>Related MASP Policy and Procedure Documents</b>	<ul style="list-style-type: none"> <li>• <a href="#">Disciplinary Procedures - HRM P&amp;P No 17</a></li> <li>• <a href="#">Incident Reporting - M't P&amp;P No 25</a></li> <li>• <a href="#">Testing for drug manufacture in residential properties – P&amp;T P&amp;P No 15</a></li> </ul>
<b>Related MASP Instructions and Guidelines</b>	<ul style="list-style-type: none"> <li>• <a href="#">Waste Management - on Sharepoint</a></li> </ul>
<b>ACRONYMS/DEFINITIONS</b>	
<ul style="list-style-type: none"> <li>• MASP</li> </ul>	<ul style="list-style-type: none"> <li>• Mallee Accommodation and Support Program Ltd</li> </ul>

## PURPOSE

The Environmental Impact Policy and Procedure is intended to provide a framework to confirm MASP's commitment to protecting the environment.

## SCOPE

This policy applies to all staff, including: managers and supervisors; full-time, part-time or casual, temporary or permanent staff; job candidates; students on placement, carers and volunteers.

## **POLICY**

MASP is committed to minimising the impact of its activities on the environment, working towards environmental sustainability and where possible will protect the environment by positive action.

## **OUR STRATEGY**

The key points for consideration are

- meeting relevant environmental legislation;
- engaging staff in improving MASP's environmental efficiency and performance;
- promoting information sessions for staff to raise awareness of environmental issues;
- minimising energy use by introducing efficient practices throughout the organisation;
- minimising landfill waste wherever possible;
- promoting recycling both internally and amongst our customers and suppliers;
- introducing energy efficient technologies;
- minimising our impact on the environment by procuring environmentally responsible vehicle options;
- integrating environmental impact policy into MASP's continuous improvement philosophy.

MASP believes that a proactive environmental policy, as articulated above, will contribute towards a sustainable environment and thus a healthier and safer workplace.

**END**